



**BURBANK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

Thursday, June 25, 2026

Closed Session 5:00 p.m.

Open Session 6:30 p.m.

Burbank Unified School District
Third Floor - Board Room
1900 W. Olive Avenue
Burbank, California

AGENDA

The entire agenda packet is available for review online at www.burbankusd.org/boemeetings; at the District Office Building, Superintendent's Office, 1900 W. Olive Ave., Burbank, 91506; and at the Reference Desk in all Burbank City Libraries at: 110 N. Glenoaks, Burbank, 91502; 300 N. Buena Vista, Burbank, 91505; and 3323 W. Victory Blvd., Burbank, 91505.

1. CALL TO ORDER

1.a NOTICE TO THE PUBLIC

The District is providing alternatives to in-person attendance for viewing and participating. Any individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction during one of the three Public Comments sections.

Instructions for Virtual Public Speakers Who Wish to Address the Board:

1. Speakers who wish to provide a Public Comment virtually should sign up at this link: <https://forms.gle/XrYpZ7M2hMb1LJCS7> 3pm on Wednesday, June 24th. Please indicate if your comment pertains to (1) an item on this agenda, or (2) a subject within the jurisdiction of the Board of Education. Closed Session Public Comments must be given in person.

2. The Zoom Webinar will open at 5:30 p.m. Speakers are asked to rename their Zoom profile to indicate their full name to expedite this process. Please note that only those individuals who have signed up to speak prior to 3:00 p.m. on the day before, will be allowed to enter the Zoom Webinar. Speakers will receive an email Wednesday afternoon with the Zoom Webinar login details.

3. When it is time for a speaker to address the Board, the speaker's name will be called and the speaker should activate their microphone and camera. Speakers must be present in the Zoom Webinar when their name is called in order to address the Board. Speakers are also requested to state their name (and their pronouns, if desired) prior to addressing the Board. Please note that the chat function will be disabled.

4. After a speaker completes their public comment, or if the five-minute (5) time limit has been reached, the speaker will be removed from the Zoom Webinar and can continue watching the meeting by streaming it at www.burbankusd.org/boemeetings

5. If you would like to make a Public Comment and require Armenian, Spanish, or ASL translation, please email stephaniebeauregard@burbankusd.org prior to 3:00 p.m. the day before the meeting to receive a registration link.

2. REQUESTS TO ADDRESS THE BOARD

2.a Public Communications on Closed Session Agenda Items (In-Person Only)

An individual or group representative may address the Board of Education on any Closed Session agenda item by completing a request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five (5) minutes may be allotted to each speaker, except by unanimous consent of the Board of Education. Following public comment the Board can direct the Superintendent and staff to meet with members of the public to better understand their concerns or points of view.

3. CLOSED SESSION

The Board will meet in Closed Session for the purpose of the following:

3.a Public Employee Discipline/Dismissal/Release Pursuant to Government Code 54957

3.b Conference with Legal Counsel - Existing Litigation Pursuant to Government Code Â§54956.9 (b)(1) and (b)(3)(A)

Final Settlement Agreement for Special Education Students 960027543, 960032802 and 960035252.

3.c Action on Student Expulsion

The Board of Education will take action in closed session pursuant to Education Code Section 48700.7, 48900(b), 48900(c), and 48900(h) and on the expulsion recommendation by the Administrative Hearing Panel for Student #960045447, as presented.

3.d Action on Student Expulsion

The Board of Education will take action in closed session pursuant to Education Code Section 48915(a)(1)(A), 48900(a)(1), & 48900 (a)(2) on the expulsion recommendation by the Administrative Hearing Panel for Student 960043826, as presented.

3.e Conference with Legal Counsel Anticipated Litigation

Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Section 54956.9., 2 potential case.

3.f Conference with Labor Negotiator, Pursuant to Government Code Â§54957.6

Agency Negotiator: Jason Hasty

Employee Organization: California School Employees Association (CSEA) Chapter 674

3.g Conference with Labor Negotiator, Pursuant to Government Code Â§54957.6

Agency Negotiator: Jason Hasty

Employee Organization: Burbank Teachers Association (BTA)

4. RECONVENE IN PUBLIC SESSION/PLEDGE OF ALLEGIANCE/LAND

ACKNOWLEDGEMENT

When the Board of Education reconvenes in Public Session, the Board may make any required disclosures regarding actions taken in Closed Session or adopt any appropriate resolutions concerning these matters.

“We acknowledge the traditional, ancestral, unceded territory of the Chumash, Tongva, Fernandeano Tataviam, and First Nations on which we are learning, educating, and living.”

5. REPORTING ON CLOSED SESSION

6. ADJUSTMENTS TO THE AGENDA

The Board President will announce any requests for adjustments to the meeting agenda.

7. ITEMS FOR FUTURE AGENDAS

8. PRESENTATIONS / RECOGNITIONS

9. REPORTS FROM THE BOARD AND STAFF

9.a Burbank Teacher's Association (BTA), California School Employees Association (CSEA), Burbank Association of School Administrators (BASA)
Sarah Schwartz; BTA President, Laura Bauman, CSEA President, and BASA President will report on association business.

9.b Reports from the Superintendent

Oscar Macias, Interim Superintendent, will report on items of interest to the Board of Education and the community.

10. REQUESTS TO ADDRESS THE BOARD

10.a Public Communications on Agenda Items

An individual or group representative may address the Board of Education on any agenda item by completing a request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five (5) minutes may be allotted to each speaker, except by unanimous consent of the Board of Education. Following public comment the Board can direct the Superintendent and staff to meet with members of the public to better understand their concerns or points of view.

11. REPORTS TO THE BOARD

11.a Sobel Investigation - Executive Summary

[Sobel Board Letter 062526.pdf](#)

[Sobel Executive Summary of Investigation and Key Findings 062526.pdf](#)

11.b Report on Excess Reserves

Jason Hasty, Assistant Superintendent of Business Services, will report on the Ending Fund Balance in Excess of reserve for economic uncertainties (REU), as presented.

[Report on Excess Reserves.pdf](#)

12. NEW AND/OR UNFINISHED BUSINESS

12.a Resolution 56 Good Governance Commitments

[Board Resolution 56 Good Governance 062526.pdf](#)

12.b Acceptance of the 2024-2025 Measure S Annual Report from the School Facilities Oversight Committee

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education accept the 2024-25 Measure S Annual Report as submitted by the School Facilities Oversight Committee, as presented.

[Acceptance of SFOC Annual Report 2024-25 Measure S 062526.pdf](#)

12.c Acceptance of the 2024-2025 Measure ABC Annual Report from the School Facilities Oversight Committee

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education accept the 2024-25 Measure ABC Annual Report as submitted by the School Facilities Oversight Committee, as presented.

[Acceptance of SFOC Annual Report 2024-25 062526.pdf](#)

12.d Approval of Minutes

[Minutes 5-21-26 UNOFFICIAL AM Amended.pdf](#)

12.e Adoption of Resolution 57 - Approving the Update Fiscal Stabilization Plan and Implementation Timeline for Fiscal Years 2026-2027 Through 2028-2029

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education adopt Resolution 57 approving the updated Fiscal Stabilization Plan and implementation timeline for fiscal years 2026-2027 through 2028-2029, as presented.

[Resolution 57 - Fiscal Stabilization 062526.pdf](#)

12.f Adoption of Resolution 58 Authorizing Temporary Transfers from the School Pools Fund Maintained by the Los Angeles County Treasurer 2026-2027

Jason Hasty, Assistant Superintendent, Administrative Services, recommends that the Board of Education adopt Resolution 58 Authorizing Temporary Transfers from the School Pools Fund Maintained by the Los Angeles County Treasurer 2026-2027 as permitted in Article XVI, Section 6, of the California Constitution, as presented.

[Adoption of Resolution 58 Authorizing Temporary Transfers from the School Pools Fund 2026-2027.pdf](#)

12.g Adoption of Resolution 59 Authorizing Temporary Interfund Cash Borrowing 2026-2027

Jason Hasty, Assistant Superintendent, Administrative Services, recommends that the Board of Education adopt Resolution 59 Authorizing Temporary Inter-Fund Cash Borrowing transfers up to 75% of the fund balances of the District for the 2026-2027 payment obligations as permitted in Education Code 42603, as presented.

[Adoption of Resolution 59 Authorizing Temporary Inter-Fund Cash Borrowing 2026-2027.pdf](#)

12.h Adoption of Resolution 60 Authorizing 2026-2027 Interfund Transfers Between Funds

Jason Hasty, Assistant Superintendent, Business Services, recommends that the Board of Education adopt Resolution 60 - Authorizing 2026-2027 Interfund Transfers Between Funds, as presented.

[Authorization for Interfund Transfers for 2026-27.pdf](#)

12.i Adoption of Resolution 61 Regarding the Delegation of Administrative Authority To Process

Burbank Unified School District Board of Education Regular Meeting – THURSDAY, JUNE 25, 2026

Routine Budget Revisions, Adjustments and Transfers

Jason Hasty, Assistant Superintendent, Business Services recommends that the Board of Education adopt Resolution 61 regarding the Delegation of Administrative Authority To Process Routine Budget Revisions, Adjustments and Transfers, as presented.

[Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments and Transfers 1 \(1\).pdf](#)

- 12.j Approval of Professional Services Agreement with Mollenhauer Group for Topographic Survey and GPR Utility Detection Services for the Pool Storage Building and Shade Structure at Burbank High School (Measure ABC Bond Fund)

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the proposal from Mollenhauer Group for topographic survey and GPR utility detection services for the Pool Storage Building and Shade Structure at Burbank High School, not to exceed \$8,500.00 (Measure ABC Bond Funds), and that authority to sign the agreement be exercised pursuant to BUSD AR 3314, as presented.

[Mollenhauer BHS.pdf](#)

- 12.k Approval of Contract, SVA Architects, Design Services, Secure Entry, ADA, and Play Equipment Project, Emerson Elementary School (Measure ABC Bond Fund)

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the proposal from SVA Architects for design and construction administration services for the Secure Entry, ADA, and Play Equipment Project at Ralph Emerson Elementary School, not to exceed \$598,800 (Measure ABC Bond Funds), and that authority to sign the agreement be exercised pursuant to BUSD AR 3314, as presented.

[Design Services Emerson.pdf](#)

- 12.l Approval of Variable Waiver Request- Certificated Staff

Human Resources Services, recommends that the Board of Education approve the Variable Waiver Request for Certificated Staff for school year 2026-2027, as presented.

[Approval of Variable Waiver Request- Certificated Staff.pdf](#)

- 12.m Ratification of Tentative Agreement between the Burbank Unified School District (BUSD) and Burbank Teacher's Association (BTA) regarding Salary Schedule F Miscellaneous Salary Rates in Accordance with AB1200 (Chapter 1213/Statutes 1991), AB 2756 (Chapter 54/Statutes 2004), GC 3547.5

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education ratify the Tentative Agreement between the Burbank Unified School District (BUSD) and Burbank Teacher's Association (BTA) regarding Salary Schedule F Miscellaneous Salary Rates, effective June 1, 2026, as presented.

[Ratification of Tentative Agreement between the Burbank Unified School District and the Burbank Teacher's Association regarding Exhibit F.pdf](#)

- 12.n Ratification of Tentative Agreement between the Burbank Unified School District (BUSD) and the California School Employees Association (CSEA), Chapter 674, reallocations and salary changes, in Accordance with AB 1200 (Chapter 1213/Statutes 1991), AB2756 (Chapter 52/Statutes 2004), GC 3547.5

Human Resource Services, recommends that the Board of Education ratify Tentative Agreement between the Burbank Unified School District (BUSD) and the California School Employees Association (CSEA), Chapter 674, reallocations and salary changes, effective June 1, 2026, as presented.

[Ratification of Tentative Agreement between the Burbank Unified School District \(BUSD\) and the California School Employees Association \(CSEA\), Chapter 674, reallocations and salary changes.pdf](#)

- 12.o Second Reading of the 2026-2027 Burbank Unified School District Local Control Funding Formula (LCFF) and Local Control and Accountability Plan (LCAP)
Peter Knapik, Assistant Superintendent, Educational Services, and Robyn Anders, Director of Instructional Technology & Accountability, will facilitate the second reading of the proposed 2026-2027 Burbank Unified School District Local Control Funding Formula (LCFF) and Local Control and Accountability Plan (LCAP) and recommends that the Board of Education approve the 2026-2027 Burbank Unified School District Local Control Funding Formula (LCFF) and Local Control and Accountability Plan (LCAP), as presented.
[LCAP Second Reading 6 25 26.pdf](#)
- 12.p Approval of Status of Local Indicators
Peter Knapik, Assistant Superintendent of Education Services and Robyn Anders, Director of Instructional Technology and Accountability, Instructional Services, recommends that the Board of Education approve the Status of All Local Indicators as Met, as presented.
[Local Indicators BoE Presentation 6 25 26.pdf](#)
- 12.q Approval of Title I Schoolwide Program (SWP) Status for Ralph Emerson Elementary School
Peter Knapik, Assistant Superintendent of Educational Services, and Robyn Anders, Director of Instructional Technology & Accountability, recommend that the Board of Education approve the designation of Ralph Emerson Elementary School as a Title I Schoolwide Program (SWP) school and approve the associated Schoolwide Plan, effective 2026-2027, as presented.
[Approval of Ralph Emerson Elementary School as Title I Schoolwide Program \(SWP\).pdf](#)
- 12.r Approval of the 2026-2027 Consolidated Application for Categorical Programs
Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve the submission of the 2026-2027 Consolidated Application for Funding Categorical Programs, June Submission, and that authority to sign and submit the application to the California Department of Education be exercised pursuant to BUSD AR 3314, as presented.
[Consolidated Application Approval for 2026-2027.pdf](#)
- 12.s Approval of Federal Addendum Annual Revision for 2025-2026
Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve the revised Federal Addendum for 2025-2026, as presented.
[Federal Addendum Annual Revision 6 25 26.pdf](#)
- 12.t Approval of Agreement with Family Service Agency of Burbank to Provide School-Based Counseling Services in 2026-2027
Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve the agreement between the Burbank Unified School District and the Family Service Agency of Burbank, to provide individual and group counseling to elementary and secondary school pupils, as required, effective July 1, 2026 through June 30, 2027, not to exceed \$164,500 (010-01500.0-71500-31100-5810-7422000) LCAP supplemental funds, and that the authority

to sign the agreement be exercised pursuant to BUSD -AR 3314, as presented.

[FSA_School_Based_Counseling_6 25 26.pdf](#)

12.u Adoption of AP Language Textbook (Lottery Textbook Fund)

Peter Knapik, Assistant Superintendent of Educational Services and Robyn Anders, Director of Instructional Technology, recommends the Board of Education adopt the Bedford Freeman & Worth AP Language of Composition Textbooks. Not to exceed \$61,000 (01.0-63000-0-11100-10000-4110-742-9000 Lottery Textbook Funds), as presented.

[AP_Lang 6 25 26.pdf](#)

12.v Approval of Consulting Services Agreement with District Advocates Group, a Division of Urban Futures, Inc., for Facilities and Bond Program Consulting Services

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the Consulting Services Agreement with District Advocates Group, a Division of Urban Futures, Inc., for facilities and bond program consulting services, for a total annual not to exceed amount of \$492,000. Over the initial three-year term, the total not to exceed amount is \$1,476,000, funded from Measure ABC Bond Funds, and authorize the Superintendent or designee to execute the agreement pursuant to BUSD-AR 3314, as presented.

[DAG Facilities Bond Consulting 062526.pdf](#)

12.w Approval of Job Description for Athletic Trainer

Human Resources Services recommends that the Board of Education approve the Job Description for Athletic Trainer, effective June 26, 2026, as presented.

[Approval of Job Description for Athletic Trainer.pdf](#)

12.x Approval of Job Description for Communications and Multimedia Specialist II

Human Resources Services recommends that the Board of Education approve the Job Description for Communications & Multimedia Specialist II, effective June 26, 2026, as presented.

[Approval of Job Description for Communications and Multimedia Specialist II.pdf](#)

12.y Approval of Job Description for Position Control Analyst (CSEA)

Human Resources Services recommends that the Board of Education approve the Job Description for Position Control Analyst (CSEA), effective June 26, 2026, as presented.

[Approval of Job Description for Position Control Analyst \(CSEA\).pdf](#)

12.z Approval of New Classified Management Position- Director of Bond Projects

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the establishment of the Director of Bond Projects position, a Classified Management position on Salary Schedule B, Range AA, funded by Measure ABC to support successful implementation of the District's bond program, effective July 1, 2026, as presented.

[Approval of New Classified Management Position-Director of Bond Projects.pdf](#)

12.aa Approval of Job Description for Assistant Superintendent of Special Education and Student Support Services

Human Resources Services recommends that the Board of Education approve the Job Description for Assistant Superintendent of Special Education and Student Support Services, effective June 26, 2026, as presented.

[Approval of Job Description for Assistant Superintendent of Special Education and Student Support Services.pdf](#)

12.ab Adoption of 2026-2027 Budget

Jason Hasty Assistant Superintendent of Business Services recommends that the Board of Education adopt the 2026-2027 budget, as presented.

[Adoption of the 2026-2027 Budget.pdf](#)

12.ac Approval of Professional Services Agreement with Ryland Strategic Business Consulting for Payroll and Business Services Support

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the Professional Services Agreement between Burbank Unified School District and Ryland Strategic Business Consulting for payroll and business services support for the period ending June 30, 2027, not to exceed \$50,000 (General Fund), and authorize the Superintendent or designee to execute the agreement pursuant to BUSD-AR 3314, as presented.

[Approval Ryland Agreement_Payroll Support 062526.pdf](#)

13. CONSENT AGENDA

All items on the Consent Agenda are considered by the Superintendent to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Agenda at the request of any Board member and acted on separately.

13.a Approval of Minutes

[Minutes_6.4.26_UNOFFICIAL_AM.pdf](#)

13.b Approval of Minutes

[Minutes 5.7.26 UNOFFICIAL AM Amended.pdf](#)

13.c Approval of the 2025-2026 Purchase Order Report

Administrative Services recommends that the Board of Education approve purchase orders for 2025-2026 as listed through June 1, 2026, as presented.

[2025-2026 PURCHASE ORDER REPORT.pdf](#)

13.d Approval of Personnel Report Number 25-26-22

Human Resources Services, recommends that the Board of Education approve Personnel Report number 25-26-22, covering Certificated and Classified personnel, and consisting of Pages 1 to 16 inclusive, as presented.

[Personnel Report 062526.pdf](#)

13.e Warrants Report - May 1, 2026 through May 31, 2026

For informational purposes, Administrative Services submits to the Board of Education the Warrants Report in the total amount of \$7,863,396.45, for warrants issued May 1, 2026 through May 31, 2026, as presented.

[Warrants Report - May 2026.pdf](#)

13.f Miscellaneous Receipts Report - May 1, 2026 - May 31, 2026

For informational purposes, Administrative Services submits to the Board of Education the Miscellaneous Receipts Report in the total amount of \$1,827,902.79, for receipts from May 1, 2026 through May 31, 2026, as presented.

[Miscellaneous Receipts Report - May 2026.pdf](#)

13.g Approval of Instructional Consultant Services

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve the instructional consultant services for on-site student learning support and staff development and exercise authority to sign the agreements pursuant to BUSD-AR 3314, as presented.

[Approval of Instructional Consultants_Redacted 6 25 26.pdf](#)

13.h Approval of Final Settlement Agreement (Special Education)

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve Final Settlement Agreement for Special Education student 960027543, at no cost to the district, June 26, 2026 through August 30, 2026, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

[SPED Student 960027543 Settlement Agreement.pdf](#)

13.i Approval of Final Settlement Agreement (Special Education)

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve Final Settlement Agreement for Special Education student 960032802, total not to exceed \$15,880, (01.0-65000.0-50010-36000-5813-7440000), June 1, 2024 through December 31, 2027 and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

[SPED Student 960032802 Settlement Agreement.pdf](#)

13.j Approval of Final Settlement Agreement (Special Education)

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve Final Settlement Agreement for Special Education student 960035252, total not to exceed \$7,250, (01.0-65000.0-50010-36000-5813-7440000), 2025-2026 school year through May 1, 2028 and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

[SPED Student 960035252 Settlement Agreement.pdf](#)

13.k Approval of Agreement for Professional Services Provided by Burbank Optometric Center, Inc. for Special Education Students

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve an agreement between the Burbank Unified School District and Burbank Optometric Center, Inc., to provide compensatory education, not to exceed \$5,500 (01.0-65000.0-57602-11900-5850-7440000) for Special Education student 960027543, effective June 26, 2026 through August 30, 2026, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

[SPED Student 960027543 Burbank Optometric Center, Inc..pdf](#)

13.l Approval of Agreement for Professional Services Provided by Karen Lynn Epport, Ph.D. (Special Education)

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve an agreement between the Burbank Unified School District and Karen Lynn Epport, Ph.D., to provide a psychoeducational and speech and language IEE, not to exceed \$10,000 (01.0-65000.0-57602-11901-5850-7440000) for Special Education student 960032256, effective June 26, 2026 through December 30, 2026, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

[SPED Student 960032256 Karen Epport, Ph.D..pdf](#)

- 13.m Approval of Agreement for Professional Services Provided by First Student, Inc. for Special Education Students
Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve an agreement between the Burbank Unified School District and First Student, Inc., to provide transportation services for Special Education students, for a total not to exceed of \$4,600,000 (01.0-07240.0-50010-36000-5812-7440000), effective July 1, 2026 through June 30, 2027, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.
[SPED Professional Services First Student_Transportation.pdf](#)
- 13.n Approval of Agreement for Professional Services Provided by LRA Interpreters, Inc. (Special Education)
Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve an agreement between the Burbank Unified School District and LRA Interpreters, Inc., to provide interpreting and translation services for Special Education students, not to exceed \$200,000 (01.0-65000.0-57602-11901-5850-7440000), effective July 1, 2026 through June 30, 2027, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.
[SPED Professional Services LRA Interpreters.pdf](#)
- 13.o Approval of Amended Agreement for Professional Services Provided by MYBASEPAY USA LLC for Special Education Students
Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education amend an agreement between Burbank Unified School District and MYBASEPAY USA LLC to provide a credentialed special education teacher, not to exceed \$163,208.50 (01.0-65000.0-57601-11804-5810-7440000), effective August 8, 2025 through June 30, 2026 and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.
- Note: The original approval date was July 24, 2025 for a total not to exceed \$136,622.50. Due to an increase in teacher caseload, there is an increase in the total number of hours from 7 hours per day to 8 hours per day for 82 days. The second amendment added an additional \$8,651.00 for a new not to exceed amount of \$145,273.50. Due to the increase in caseload there was also an increase in IEPs to be completed so the end date has been extended from May 29, 2026 to June 30, 2026 which adds an additional \$17,935 for a total not to exceed amount of \$163,208.50.
[SPED Professional Services MyBasePay USA LLC_Amendment.pdf](#)
- 13.p Approval of Agreement for Professional Services Provided by RCM Healthcare Services (Special Education)
Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve an agreement between the Burbank Unified School District and RCM Healthcare Services, to provide occupational therapy services for Burbank Special Education students, not to exceed \$159,528 (01.0-65000.0-57602-11900-5850-7440000), effective July 1, 2026 through May 28, 2027, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.
[SPED Professional Services RCM Healthcare Services.pdf](#)
- 13.q Approval of Agreement for Professional Services Provided by Gary D Stromberg & Associates, LLC for Special Education

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve an agreement between Burbank Unified School District and Gary D Stromberg & Associates, LLC, to provide a speech and language pathologist, not to exceed \$140,624 (01.0-65000.0-57602-11901-5850-7440000), effective August 10, 2026 through June 4, 2027, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

[SPED Professional Services Gary D Stromberg & Associates.pdf](#)

13.r Approval of Amended Agreement for Professional Services Provided by Tiny Hands Therapy Inc. for Special Education

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education amend an agreement between the Burbank Unified School District and Tiny Hands Therapy, LLC to provide occupational therapy to Special Education students, not to exceed \$197,180 (01.0-65000.0-57602-11900-5850-7440000), effective August 4, 2025 through June 5, 2026, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

Note: The original approval date was September 4, 2025 for a total not to exceed \$96,900. The District extended the agreement through May 22, 2026 for an additional \$92,000 for a total of \$188,900. Due to an increased need for occupational therapy during the first 9 days of ESY, this amendment adds an additional \$8,280 for a total not to exceed amount of \$197,180.

[SPED Professional Services Tiny Hands Therapy_Amendment.pdf](#)

13.s Approval of Agreement for Professional Services Provided by West Shield Adolescent Services for Special Education Students

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve an agreement between the Burbank Unified School District and West Shield Adolescent Services, to escort and transport Special Education students to out of or in state residential facilities, not to exceed \$10,000 (01.0-07240.0-50010-36000-5812-7440000), effective July 1, 2026 through June 30, 2027, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

[SPED Professional Services West Shield.pdf](#)

13.t Approval of Agreement for Professional Services Provided by Window (Joinwindow Dot Com Inc.) for Special Education

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve an agreement between Burbank Unified School District and Window (Joinwindow Dot Com Inc.) , to provide a speech and language pathologist, not to exceed \$179,520 (01.0-65000.0-57602-11901-5850-7440000), effective August 10, 2026 through June 4, 2027, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

[SPED Professional Services Window.pdf](#)

13.u Approval of Master Contract Renewal for Nonpublic, Nonsectarian Schools and Agencies

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve the Master Contracts and service agreements for Special Education students, to be provided by the indicated nonpublic, nonsectarian schools and agencies as follows:

Non-Public Schools:

School Year 2025 - 2026 (as of 6/9/2026) = \$2,690,578

School Year (projection) 2026 - 2027 = \$4,000,000

Non-Public Agency:

School Year 2025 - 2026 (as of 6/9/2026) = \$7,559,143

School Year (projection) 2026 - 2027 = \$5,500,000

Effective July 1, 2026 through June 30, 2027, and that authority to sign the contracts be exercised pursuant to BUSD-AR 3314, as presented.

[SPED Master Contract for Nonpublic, Nonsectarian Schools and Agencies.pdf](#)

- 13.v Amendment and Ratification of Agreement between Burbank Adult School and Telemedcore
Peter Knapik, Assistant Superintendent of Educational Services recommends that the Board of Education amend and ratify the agreement between Burbank Adult School and Telemedcore to be effective on June 15, 2026, not to exceed \$58,012.50 (11.0-63910.0-41104-10000-5840-5330000) and the authority to sign the Agreement be exercised pursuant to BUSD AR 3314 as presented.

[BAS - Telemedcore Agreement 6 25 26.pdf](#)

- 13.w Approval of Agreement between Burbank Adult School and iHeartMEDIA

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve the agreement between the Burbank Unified School District, Burbank Adult School and iHeartMedia to be effective from July 29, 2026 through May 31, 2027, not to exceed \$35,200. (23% each = 11.0-63910.0-41101-27000-5850-5330000, 11.0-63910.0-41102-27000-5850-5330000, 11.0-63910.0-41104-27000-5850-5330000, 11.0-63910.0-41106-27000-5850-5330000 and 8% = 11.0-00639.0-41100-27000-5850-5330000) and that the authority to sign the Agreement be exercised pursuant to BUSD AR 3314, as presented.

[Agreement BAS iHeartMEDIA 6-25-2026.pdf](#)

- 13.x Approval of School Site and Department Software Licenses and Memberships for 2026 - 2027

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the District Software Licenses and Memberships for the 2026 - 2027 school year, as presented.

[Approval_School Site and Department Software Licenses and Memberships for 2026 - 2027_062526.pdf](#)

- 13.y Approval of Renewal of Agreement with Lumen Technologies for VoIP SIP Trunk Services, District-wide (General Fund)

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the renewal agreement between Burbank Unified School District and Lumen Technologies for VoIP SIP Trunk services, for a three-year contract, not to exceed \$39,000, with an annual fee of approximately \$13,000 (01.0-00000.0-00000-72000-5910-7400000) General Fund, effective July 1, 2026 through June 30, 2029, and that authority to sign the agreement be exercised pursuant to BUSD AR 3314, as presented.

[Approval_Renewal Agreement_Lumen VoIP_062526.pdf](#)

- 13.z Approval of Renewal of Agreement with Arey Jones for Lightspeed Alert and Lightspeed Content Filtering Licenses (General Fund and Safety Credits)

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the renewal of agreement between Burbank Unified School District and Arey Jones for Lightspeed Alert and Lightspeed Content Filtering Licenses, not to exceed \$145,020.00 (01.0-00000.0-00000-72000-5840-7400000) General Fund and Safety Credits, amount to be determined, effective July 1, 2026 through June 30, 2029, and that authority to sign the agreement be exercised pursuant to BUSD AR 3314, as presented.

[Approval_Renewal Agreement_Arey Jones Lightspeed_062526.pdf](#)

- 13.aa Approval of Contracts with American Outdoor Education, Emerald Cove Outdoor Science Institute, High Trails Outdoor Science School and Los Angeles County Outdoor Science School.

Peter Knapik, Assistant Superintendent, Educational Services, recommends that the Board of Education approve the contract with American Outdoor Education, Emerald Cove Outdoor Science Institute, High Trails Outdoor Science School and Los Angeles County Outdoor Science School, effective July 1, 2026, through June 30, 2027, and that authority to sign the agreement be exercised pursuant to BUSD-AR 3314, as presented.

[OSS Contracts 26-27-Nine Elementary Schools.pdf](#)

- 13.ab Approval of Agreement between Burbank Unified School District (Burbank Adult School) and AABC TV

Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approve the advertising campaign between Burbank Unified School District and AABC TV to promote the adult education programs in the Armenian community, effective July 1, 2026, not to exceed \$25,500.00 for three months (25% each = 11.0-63910.0-41101-27000-5850-5330000, 11.0-63910.0-41102-27000-5850-5330000, 11.0-63910.0-41104-27000-5850-5330000, 11.0-63910.0-41106-27000-5850-5330000) and the authority to sign the Agreement be exercised pursuant to BUSD AR 3314, as presented.

[AABC TV- BUSD-BAS Ad Agreement 6 25 26.pdf](#)

- 13.ac Approval of District Memberships 2026-2027

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the memberships in professional organizations for the 2026-2027, as presented.

[District Memberships 2026-27.pdf](#)

- 13.ad Approval of Agreement for Professional Services, OPEB Actuarial Services (General Fund)

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the agreement between Burbank Unified School District and Schwab Actuarial Services to provide OPEB actuarial services, in an amount not to exceed \$9,375 (01.0-00000.0-00000-72000-5820-7401000, General Fund), effective June 26, 2026, through completion of services, and that authority to sign the agreement be exercised pursuant to BUSD AR 3314, as presented.

[Actuarial Services 062526.pdf](#)

- 13.ae Approval of Renewal Agreement with EMS LINQ, LLC for LINQ Nutrition Products and Service (Cafeteria Fund)

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the renewal agreement between Burbank Unified School District and EMS LINQ, LLC for LINQ Nutrition products and services for the period of August 1, 2026 through July 31, 2027, not to exceed \$38,360.00 (13.0-53100.0-00000-37000-5840-7490000,

Cafeteria Fund), and that authority to sign the agreement be exercised pursuant to BUSD AR 3314, as presented.

[EMS Linq 2026-27 062526.pdf](#)

13.af Approval of Agreement for Use of Equipment and Related Equipment Purchases with Oliver Packaging and Equipment Company (Cafeteria Fund)

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the Agreement for Use of Equipment between Burbank Unified School District and Oliver Packaging and Equipment Company and approve the related equipment purchases, effective June 26, 2026, not to exceed \$52,000, (13.0 53100.0 00000 37000 4410 7490000 - \$12,500, and 13.0 53100.0 00000 37000 6410 7490000 - \$39,500, Cafeteria Fund), and that authority to sign the agreement be exercised pursuant to BUSD AR 3314, as presented.

[Oliver Packaging 062526.pdf](#)

13.ag Approval of Renewal Agreement with LunchAssist, Inc. for Professional Services and Training (Cafeteria Fund)

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the renewal agreement between Burbank Unified School District and LunchAssist, Inc. for professional services, training, and LunchAssist PRO access, effective October 28, 2026 through June 30, 2027, not to exceed \$20,635.00 (13.0-53100.0-00000-37000-5850-7490000, Cafeteria Fund), and that authority to sign the contract pursuant to BUSD AR 3314, as presented.

[LunchAssist 26-27 062526.pdf](#)

13.ah Approval of Award of Contract, California Paving & Grading, Patch Existing Playground Asphalt, Thomas Edison Elementary School (Deferred Maintenance)

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board approve the contract award between the Burbank Unified School District and California Paving & Grading for the patching of existing playground asphalt at Thomas Jefferson Elementary School, not to exceed \$39,555.00 (14.0-00000.0-00000-85000-5810-2060000, Deferred Maintenance), effective July 1, 2026 through June 4, 2027, and that authority to sign the agreement be exercised pursuant to BUSD AR 3314, as presented.

[6-25 AOC_CA Paving_Thomas Jefferson.pdf](#)

13.ai Approval of Amended Agreement for Professional Services, Lozano Smith, Attorneys at Law, (General, Bond, and Special Education Funds)

Jason Hasty Assistant Superintendent of Business Services, approve the amended agreement between the Burbank Unified School District and Lozano Smith, Attorneys at Law, effective July 1, 2025 through June 30, 2026, increasing the not to exceed amount by \$200,000, for a new total not to exceed \$703,000, to be paid primarily from the General Fund (01.0-00000.0-00000-72000-5820-7400000), with Bond Fund (21.0-00000.0-00000-85000-5820-7400000) and Special Education Fund (01.0-65000.0-50010-21000-5820-7440000) charged when appropriate based on the legal matter, and that authority to sign the agreement be exercised pursuant to BUSD AR 3314, as presented.

Note: The agreement was originally ratified on September 4, 2025, for a total not to exceed \$403,000 and was later amended to increase the total not-to-exceed amount to \$503,000. This second amendment provides additional funding authority for outstanding invoices and legal services through June 30, 2026.

- 13.aj Approval of Professional Services Agreement, Ninyo & Moore, Compaction and Welding Testing Services for Two (2) Relocatable Classrooms, Adult School Annex (Adult Education Fund)
Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the professional services agreement between Burbank Unified School District and Ninyo & Moore for compaction and welding testing services for the Two (2) Relocatable Buildings Project at Burbank Adult School, effective June 26, 2026 through June 25, 2027, not to exceed \$10,626.00 (Adult Education Fund), and that authority to sign the agreement be exercised pursuant to BUSD - AR 3314, as presented.
[AOPA_NinyoMoore_Adult School_BAS.pdf](#)
- 13.ak Approval of Award of Contract, OPTERRA Energy Services, Purchase of Spare Solar Panels to Support Replacement and Future Repairs to District Photovoltaic Systems (Restricted Routine Maintenance)
Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the award of contract between Burbank Unified School District and OPTERRA Energy Services for the purchase of one pallet, consisting of twenty-two (22) SolarWorld SW 340 XL Mono spare solar panels, to support replacement and future repairs to District photovoltaic systems, effective June 26, 2026, through June 25, 2027, not to exceed \$11,269.90 (Restricted Routine Maintenance Fund), and that authority to sign the contract be exercised pursuant to BUSD - AR 3314, as presented.
[AOC_OPTERRA_PanelRepair_Various Sites_RRM.pdf](#)
- 13.al Approval of Notice of Completion, Reliable Floor Covering Inc., CUPCCAA Bid 2526-017, Furnish and Install Flooring in Three (3) Classrooms, Burbank Adult School (Adult Education Fund)
Jason Hasty, Assistant Superintendent of Business Services recommends that the Board of Education approve the Notice of Completion for Reliable Floor Covering Inc., for CUPCCAA Bid No. 2526-017, flooring replacement in three (3) classrooms at Burbank Adult School, and accept the project as complete.
[NOC_Reliable Flooring_Adult Ed.pdf](#)
- 13.am Approval of Award of Contract, Sierra School Equipment Co., Furnish and Install New Crusader Chairs, Auditorium, Washington Elementary (Gift Fund)
Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the award of contract with Sierra School Equipment Company to furnish and install new Crusader chairs in the auditorium at Washington Elementary School, effective June 26, 2026, through June 25, 2027, not to exceed \$120,281.00 (Gift Funds), and that authority to sign the contract be exercised pursuant to BUSD - AR 3314, as presented.
[AOC_Sierra Equipment_Washington_Gift.pdf](#)
- 13.an Amendment of Agreement for Professional Services
Peter Knapik, Assistant Superintendent of Educational Services, recommends that the Board of Education approves the amended agreement for services between the Burbank Unified School District and Covelo Group Inc. to provide other health services on an "as needed" basis when other qualified staff are not available effective August 22, 2025 through June 30, 2026, not to exceed \$122,000 (01.0-00000-11100-10000-5810-7450000), and that the authority to sign the agreement be exercised pursuant to BUSD/AR 3314, as presented.

- 13.a Approval of Deductive Change Order No. 1, The Garland Company, Inc., Purchase Order No. 26002689: Summer 2026 Roofing Project, Thomas Edison Elementary School “Roofing Materials (Measure ABC Bond Fund)
Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board approve Deductive Change Order No. 1, The Garland Company, Inc., Purchase Order No. 26002689: Summer 2026 Roofing Project, Thomas Edison Elementary School “Roofing Materials, reducing the purchase order by \$7,229.90 for a revised not to exceed \$88,300.34, (21.0-00000-0-00000-85000-4310-2020000, Measure ABC Bond Fund), and that authority to sign the agreement be exercised pursuant to BUSD AR 3314, as presented.
[Garland CO.pdf](#)
- 13.ap Approval of Amendment to the Fiscal Support Services Contract with the Los Angeles County Office of Education (General Fund)
Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the amendment to the Fiscal Support Services contract with the Los Angeles County Office of Education, extending the term through June 30, 2027, and increasing the contract amount by \$60,000, for a revised total contract amount not to exceed \$90,000 (General Fund), and authorize the Superintendent or designee to execute the amendment pursuant to BUSD-AR 3314, as presented.
[LACOE Fiscal Support Services 062526_Redacted.pdf](#)
- 13.aq Approval of Amendment to the Los Angeles County Office of Education (LACOE) BEST Advantage and HRS System Maintenance and Support Contract 2025-2030
Business Services, recommends that the Board of Education approve amendment to the agreement between Burbank Unified School District and Los Angeles County Office of Education (LACOE) for the BEST Advantage System, not to exceed \$139,876 for fiscal year 2026-27 (01.0-00000.0-00000-77000-5890-0000000), effective, July 1, 2025 through June 30, 2030, and that authority to sign the agreement be exercised pursuant to BUSD AR 3314, as presented.
[Amendment LACOE Best Advantage System Contract 062526.pdf](#)
- 13.ar Approval of Agreement for Professional Services “ School Business Inc. (Business Services)
Business Services recommends that the Board of Education approve the Agreement between the Burbank Unified School District and School Business Inc., for professional business services effective July 1, 2026 through June 30, 2027, not to exceed \$75,000, and authorize the Superintendent or designee to execute the agreement pursuant to BUSD-AR 3314, as presented.
[School Business Inc 062526.pdf](#)
- 13.as Approval of Agreement Between the Burbank Unified School District and Evernorth Behavioral Health, Inc. (Human Resources)
Human Resources Services, recommends that the Board of Education approve the Agreement between the Burbank Unified School District and Evernorth Behavioral Health Inc. for the Employee Assistance Program, effective January 1, 2027 through December 31, 2028, and that authority to sign the Agreement be exercised pursuant to BUSD-AR 3314, as presented.
[Approval of Agreement Between the Burbank Unified School District and Evernorth Behavioral Inc. \(Human Resources\).pdf](#)

13.at Ratification of Agreement for Professional Services (Human Resources)

Human Resources Services recommends that the Board of Education ratify the Agreement for Professional Services between the Burbank Unified School District and School Services of California to assist with the 2025-2026 layoff process, effective December 1, 2025 through June 30, 2026, and the authority to sign the agreement be exercised pursuant to BUSD--AR 3314, as presented.

[Ratification of Agreement for Professional Services.pdf](#)

13.au Approval of Contract with Becker & Miyamoto, Inc. for Boundary Survey and Title Review Services at Various Sites (Measure ABC Bond Fund)

Jason Hasty, Assistant Superintendent of Business Services, recommends that the Board of Education approve the proposal from Becker & Miyamoto, Inc., for boundary survey and title review services at various Burbank Unified School District sites, not to exceed \$141,500.00 (Measure ABC Bond Funds), and that authority to sign the agreement be exercised pursuant to BUSD AR3314, as presented.

[Various Sites Bdry RS.pdf](#)

13.av Approval of Professional Services Agreement, Greg Powell dba Architecture Plus Inc., DSA Certification Closeout Services, Various Sites (Measure ABC Bond Fund)

Business Services recommends that the Board of Education approve the Professional Services Agreement between Greg Powell dba Architecture Plus Inc. and the Burbank Unified School District for Division of the State Architect (DSA) certification closeout services at various sites, not to exceed \$54,730 (21.0-00000.0-91008-85000-6282-75200000, Measure ABC Bond Fund), and that authority to sign the agreement be exercised pursuant to BUSD AR3314, as presented.

[Amend_Greg_Powell.pdf](#)

14. REPORTS FROM BOARD MEMBERS

14.a Reports from Board Members

Board of Education members will report on items within the jurisdiction of the Board.

15. ADJOURNMENT